

December 20, 2024

**Our Claim #:**  
**Our Insured:**  
**Date of Loss:**  
**Driver:**

To Whom It May Concern:

Please be advised that our office has received notice of the above referenced accident. We have taken action as follows:

- Investigation of the claim continues.
- In the process of settling those claims that have been presented.
- Denied all claims.
- Settled Property Damage claim(s) only, at this time.
- Settled all those claims that have been presented.

This letter is prepared at the request of our insured to assist with criminal proceedings. Therefore, this letter is not to be used in any manner in any civil proceedings.

Payment(s) we have made are not to be construed as an admission of liability or fault on behalf of our insured. There are many factors that are considered in the payment of a claim. Our only purpose with this letter is to confirm our contractual obligations to our insured.

Sincerely,

Branch Claims Representative  
Phone: 704-549-9908 ext. 56675